**SU President 2024-25**

**Hours:** Full-Time, 37.5 Hours a Week.   
**Office Location:** Cyncoed, and Llandaff. Location will vary upon work commitments.   
**Pay:** Upwards of £20,000  
**Annual Leave:** 20 Days  
**Responsible to:** Trustee Board, and Student Membership.  
**Contract Start/End:** Fixed Term Contract – July1st 2024 to 30th June 2025.

This officer role focuses on the overall development of the Students Union; ensuring its political work is relevant to its members, and as many members as possible are engaging with its work. The Role undertakes work to challenge the university to improve the overall experiences of Cardiff Met Students, which includes Housing, Transport, Welfare, and Extra Curricular Activities. The bulk of the educational remit is underneath the Vice President Education, but the President will look to foster Postgraduate Communities and ensure they are represented within the university.

As the Chair and member of the SU’s Board of Trustees, supported by the CEO, the SU President will work with the other trustees to oversee the Strategy, Financial, Risk, and Staffing Resources.

The SU President Role will also in the event of the absence of the SU Vice President step into a few duties outlined in their role.

**Role Description:**

Representative

* Act as one of two of the student bodies' most senior representatives.
* Engage with, support and Challenge the University as a critical friend in their work, on the behalf of student members.
* Lead on the creation and deliver cooperatively with the Vice President Education a set of Sabbatical Officer Goals, created from student feedback.
* Regularly Create and Deliver projects or campaigns which gather student feedback and insight on their experience at university.
* Regularly act on and then inform students of outcomes of their feedback.

Remit

* Act as the SU’s lead Media Spokesperson when dealing with press-related issues, supported by the relevant SU staff.
* Hold position on the Universities Academic Board, The Board of Governors, and all relevant university committees.
* Work with relevant SU staff teams with the delivery of key Student Union Activities, including Varsity, Freshers, Student Awards.
* Work with relevant SU staff teams with the delivery of Key Student Union Democratic Activities, including Elections, Annual General Meetings and the Student Led Forums.
* Act as the lead representative to create or engage with projects or campaign which further the interests on Postgraduate Students
* Act as the lead representative to create or engage with projects or campaigns which further the interests of students engaging with Societies, Sports, or other extracurricular activities.
* Act as the lead representative to creating or engaging with projects or campaigns related to Equality, Diversity and Inclusion.

Trustee

* Act as the Chair of the SU’s Board of Trustees
* Oversee the financial, risk, strategy, and resources of the Students’ Union jointly with other Board members.
* Oversee the implementation and upholding of SU Policy in accordance with the SU’s constitution and Byelaws.

General

* To embed sustainable practices into all elements of work.
* To always act in a responsible and respectful manner.
* To ultimately be accountable to the student membership.

**To nominate yourself for the position, head to cardiffmetsu.co.uk/Elections. For any information and queries regarding the role, please contact the Representation team through** [**Representation@cardiffmet.ac.uk**](mailto:Representation@cardiffmet.ac.uk)