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| Student Leadership Team Meeting  |
| Date: 26/10/2023 | Chaired by: Rewathi Viswanatham | Notes by: Parker Robinson |
| Location: | Llandaff SU Meeting Room |
| In attendance | Rewathi, Vice-President **(RV)**Nico Smith, Environmental **(NS)**Ethan Seal, CSESP rep **(ES)** Muskaan Ali, Global officer **(MA)**Ondrej Kucerak, Engagement Manger (Staff Support) **(OK)**Beth Mcspadden, CSAD Rep **(BM)**Aida Juma, Equality and Diversity Officer **(AJ)** |
| Apologies: | Nia Evans, CSSHS Cyn **(NE)**Bradley Bunce, CST **(BB)**Lauren Young, Wellbeing **(LY)**Fergal Flynn, CSSHS Ll **(FF)**Daf Hughes, CSM **(DH**)Natalia Roach, SU President. **(NMR)** |
| Agenda: | Item | Action |
| 1. | **Welcome and Apologies** | N/a |
| **RV** opened up the meeting. SLT would like to extend a Happy Birthday to **DH**. |
| 2. | **Full-time Officer Updates** | To report |
| **Vice President** **RV,** Update on Vice Chancellor Helen Langton, Joining April 8th, 2024. Previously a vc at University of Suffolk. Cara leaves January 31st. Rachel Langford will act as an interim VC prior to her starting.**RV** and **NMR** have attended Academic Board, Board of Governors, LTSE, AQSC meeting. They feedback on induction, fresher's fayre. The university would like to hear what reps are up to**RV** working on the cost of living working group. They have Raised with the group hidden costs expenses and the affordability of extracurricular activities. Period dignity, and the prices of food within outlets.**RV** has been working on a timetabling priority. She has been looking to promote workshops to International Students to increase awareness of Assessments.**President** – no update given. |
| 3. | **Part-Time Officer Updates** | To Discuss |
| **MA, Global Officer**  **MA**, met with Parker / Sharon and Natalie (Global Lounge) to discuss a plagiarism campaign.  Campaign aim is to educate and support students to remove Academic Misconduct from the uni. Objectives to see a decline in case numbers, strengthen program level guides, to see an increase in the attendance and usage of Library workshop services.  Majority of cases come from CSM, still waiting on the report from last year surrounding case numbers.  **OK**, The paper will go to rewathi, who will be able to share with Muskaan.  **MA**, Natalie from global lounge is going to talk to the advisory team- waiting on a response to see what our collaborations can look like and be able to get the team involved in any events we deliver. This campaign could be repeated as Academic Misconduct will need re-educating every year.  **NS** the name for the campaign should be very simple and lay out what it is.  **MA**, discussed Sunderland's video.  **ES,** any video is going to be Cringey.  **MA**, the UK have very different ways of discussing how to do assessments. People will get external services to write their own essays. Develop an online section of the SU site to provide further resources on academic misconduct. Social media posts, please let Muskaan know if they are interested. Would be keen to meet President to discuss the campaign further.  **OK**, Daf (CSM rep) is working on something called Journey of the Mark with the schools ADSE – might tie into the campaign.  When she spoke to Natalie, she spoke about the STAR society. University of Sanctuary Accredited. Nothing has been happening, so we are at risk of losing accreditation. Muskaan exploring setting up the society – running community day stalls. Having a meeting with Fay to discuss society. If anyone is interested in supporting the STAR society, let Muskaan know. Will update at next meeting **AJ, EDI Officer****AJ,** - Looking to work with Sheffield Hallam SU. To tackle the increase in Transphobic themes in the media. The campaign is called SolidariT. AJ requests if SLT members are available to take part in the meeting.**MA**, Encourages the SU to contact the LGBT society for their opinion on this. **AJ,** SU’s provision in outlets lacks variety of Gluten Free Products.**NS, Environmental Officer****NS**, beginning to formulate campaign ideas. Met with the university's Environmental Contact to get an outline of what is occurring at the university. NS is keen to explore how to make sustainability more engaging. **NS**, would also like to explore the cost of purchasing memberships at the SU. **ES,** mentioned a lot of students are not thrilled with the large fees that have to be paid when joining sports teams. **RV**, will pass on feedback regarding memberships.**OK,** there are payment options available.**ES**, goes through SU app so difficult to plan / sort. Are there people students can talk too regarding finances?**MA** – Money Matters Services. **LY, Wellbeing Officer (sent alongside apologies)****LY,**  Currently meeting with University contacts to discuss ongoing ideas. Will arrange a meeting with SU staff to outline said ideas.LY, I have received positive feedback regarding the university, and students are very happy on LY course. Students feel there are great support systems, and a lot of opportunities. Many students have been interested in global opportunities and are pleased with the events that the SU have been offering. |
| 4. | **School Rep Updates** | To Discuss |
| **School Rep Updates****CSSHS Cyn, School Rep update (sent alongside apologies)*****NE,*** *No feedback been given by any course reps so far in the feedback document even though I am sending in weekly reminders.*CSSHS Cyn, Mental Health in sport Campaign.*“I haven’t had much time to brainstorm recently due to sorting things out with my degree but dedicating sometime this week to finalize activities and a name”* |
| **CSESP Update****ES -** Nss Meeting, went really well – the main issues are too do with people on placements. Looking to crack down on whether or not students should have independence with placements. Course don’t want to spoon feed student's placement. Students contact lecturers to get them to sort out their placements. Parking has come up as an issue on the campus. Overall student feedback has come back as satisfactory. Meeting with ADSE for CSESP regularly. Would like to support the Sport Campaign and will discuss this further with Nia soon. Will also contact parker to look at campaign options soon.**RV** – Parking permits have become an issue. Rewathi would like some feedback on transport and food outlets – will loop Natalia in. **AJ**, regarding captured lectures, they are of poor quality. Not sure if it's been followed up on. This has been school wide? **OK**, Student Support plans haven't been followed on. The rooms scheduled for teaching are not suitable for recording spaces. **ES**, student physical attendance Is poor as students just use pre-recorded content. **RV**, we can raise this with the Uni **NS**, CST feel very opposed to students being on campus.**CSAD Rep Update****BM**, gender neutral toilets in CASAD – This has been passed on to the estates team. Sustainability of stationary, spoke to Rachel Roberts – stationary is already recycled but it's at the front of campus – beth would like to see recycling points within the school due to the nature of the courses. The Box (food outlet), BM putting out survey regarding the products in the shop. Students have raised that there is a small variety of items, again not much gluten free. The cost of a vending machine is very high, met with Uni so we could look at the contract and see if we can change terms / providers. Also helping with the Athena Swan award for CSAD (award for gender equality). **RV**, the vending machines which Natalia / Venky (Ex-Vp and Ex-President 2022-23) worked on – were these the expensive ones?**OK**, yes, Andrew Phelps would manage these.**BM**, the Box will be closed often, and the Vending machines become the next option. They are pricey.**BM**, Smaller issue with Sanitary bins in the E Block – this has been addressed. Bins being looked to be placed in the men's toilets. **CSSHS LL Update (sent alongside apologies)*** Presented to Level 4 CSHS students in their classes for 10 minutes within the first couple of weeks after introduction week.
* Actioned feedback from reps: heating, Wi-Fi, issues with computers in IT suite.
* Sent out introductory email to all CSHS students and had a drop-in session for them on Tue 17 Oct. Limited attendees, no feedback able to be obtained.
* Currently attempting to work with pushing CSHS to set up a trip abroad for some courses or potentially the School. Work is early days, still liaising with stakeholders to see what is feasible and meets the needs of the student body.
* Course rep has reached out wanting to set up a group event with two courses - details are currently limited and working with reps to see what the student body of the classes would enjoy.
* Gaining feedback has been difficult. Reaching directly out to students and attempting to gain feedback in social situations has been limited in its effectiveness.
* Set up teams' channel for CSHS student reps to assist in getting information out to them easily.
* Completing a drop-in session for class reps at the end of next week (WC 30 Oct).

**CSM Update – (Sent alongside apologies.)*** Begun constructing a campaign to address mens Mental Health Issues. Needs further exploring but will keep group posted.
* Lauched a survey to course reps, with a positive response rate.
* Creating poster to highlight perks of rep role.
* Most committee meetings have been rescheduled due to the mid module evaluations.
* Attended a variety of plenaries and lectures.

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| 6. | Any Other Business | To Discuss |
| Any Other Business UpdatesPR, Reminded School reps of the teams channel with newsletter content which can be included in next update.**RV**, we have been discussing with the Head of Data Protection – asked to gather feedback on a new system coming in. Learner analytics, this measures attendance and engagement with course content – you can use it to compare with other student metrics. Panoptio will also be monitored, Panoptio is used for lecture recordings.**RV** would like the reps to think of a name for a system. **RV**, Will be looking to do some go out and talking sessions- approaching students directly to find out feedback. If anyone would like to join, please do. **RV**, Alison Larner is hosting workshops for the Met award – it has workshops around professional development. Please share with your colleagues and cohorts.**Ma**, have hoodies been ordered?**RV**, hoodies have been ordered – waiting on confirmation. **RV**, community days happen every month – if you’d like to do a stall or something, let me know. **MA**, this day clashed with the Careers Fair.**RV**, DIWALLI, 12th November 4-10pm Sunday. If anyone would like to volunteer or attend, please let Rewathi know. **NS**, Students are not happy with the giant sign covering the Gallery. **6.3 Date of next meeting – 16th of November. 4pm-5:30** |