

REGISTERED COMPANY NUMBER: 07003324 (England and Wales)
REGISTERED CHARITY NUMBER: 1148990

REPORT OF THE TRUSTEES AND
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2023
FOR
CARDIFF MET STUDENTS' UNION

MHA
Chartered Accountants & Statutory Auditors
Elfed House
Oak Tree Court
Cardiff Gate Business Park
CARDIFF
CF23 8RS

CARDIFF MET STUDENTS' UNION

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FOR THE YEAR ENDED 30 JUNE 2023**

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CARDIFF MET STUDENTS' UNION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity and its subsidiary for the year ended 30 June 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The objects of Cardiff Met Students' Union are:

- The advancement of education of students at Cardiff Met University for the public benefit by:
 - Providing opportunities for the expression of student opinion and actively representing the interest of students.
 - Acting as a channel of communication in dealing with Cardiff Met University and other external bodies.
 - Facilitating the social, recreational and education interests of its membership, through providing services and support for its members.
 - Working with other Students' Unions and affiliated bodies.
- The advancement of student welfare and the relief of the needs of students at Cardiff Met University through:
 - The provision of recreational and leisure time activities provided in the interests of social welfare designed to improve conditions of student life.
 - The provision of support and activities which develop skills, capacities, and capabilities to participate in society as mature responsible individuals.
 - The provision of services to promote the wellbeing of Cardiff Met University students generally and as individuals in need.

Providing opportunities for the expression of student opinion and actively representing the interest of students

Student Voice & Representation

Student voice is integral to the decision-making processes at all levels of the SU, but student voice is also a partnership, between students, the SU, and the University. Placing student voice into the heart of decision-making processes within the University is a key aim of the SU Rep structure and alongside the University student voice mechanisms and with support from the academic schools we aim to drive standards higher at Cardiff Met utilising the voices of our members.

The 2022/23 academic year saw the commissioning of a key piece of work in this space, a full governance and democracy review, supported by Good Governance Institute. The review investigated all areas of the SU from the Constitution through to SU Rep voice, with a final report containing 40 recommendations for enhancement to be implemented over the next three years.

Voice work continued with over 400 individuals involved in the SU Rep structure. 385 SU Course Reps, 16 SU Lead Reps, 6 SU School Reps, and 5 SU Part Time Officers worked hard to make local course-based improvements, wider School based improvements, and University wide improvements on behalf of peers. Key work this year focussed on the cost-of-living crisis being experienced by students, with the SU driving the creation of a pan university working group. A cost-of-living menu was rolled out in outlets to support food poverty, discounted travel on OVO bikes and the Met Rider bus service was promoted, new vending machines were installed to support students accessing campus in later hours, and free graduation gowns for students were agreed. Further work on student housing crisis and student displacement in Cardiff pushed the University to create extended hardship funding, and the SU created a University and Colleges Union (UCU) strikes page to inform members of the industrial action, and to help them understand any potential impact to their studies.

There were enhancements made in the democratic space, with improvements in the SU Elections where member elect their chosen representatives to the roles of SU President and SU Vice-President. This year saw a total of 15 candidates campaign across the two roles, an increase of twelve from the previous year. Voter turnout increased 291% with a total of 3797 individual votes cast. Whilst not quorate this year, there were enhancements made to the Annual General Meeting (AGM) in both student awareness, process, and student interest in submitting motions.

The Student Led Teaching Awards (SLTA's) became wholly SU led this year with students having the chance to nominate university staff members who have had a positive effect on their student life, educational experience, and overall university journey. A refreshed set of ten categories for nominations were open for students to vote in with 143 staff across the institution receiving nominations from student.

CARDIFF MET STUDENTS' UNION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

OBJECTIVES AND ACTIVITIES - continued

Acting as a channel of communication in dealing with Cardiff Met University and other external bodies.

The SU and University Relationship Agreement was reviewed and approved this year with four meetings taking place between the senior leadership team of the University and the SU. The meetings were used as an opportunity to discuss key student issues, along with the ongoing relationship between both organisations. The SU's representation on the University Board of Governors continued this year with both Sabbatical Officers taking up the role of Student Governors. Both were supported by the University to attend Advanced HE student governor training and the SU submitted a report to each meeting of the Board. The SU continues to attend all major University board and committee meetings to shape the work of the University and place student feedback and opinion at the heart of the decision-making process.

Regular meetings with the Higher Education Funding Council for Wales (HEFCW) took place throughout the year to ensure that the SU and University were working in a productive way for the benefit of students. These meetings also allowed us to stay informed of Welsh specific higher education issues and push HEFCW to lobby for improvements for students at Welsh Government level.

Facilitating the social, recreational and education interests of its membership, through providing services and support for its members

SU Societies

After the successful return of SU Societies in 2021/22 following the post Covid-19 pandemic, the growth in this area continued across the academic year. SU Societies offer student an opportunity to create community and foster a sense of belonging through events, activities and meetings with other students who share the same passion. The growth in this area took our total numbers to 755 members across 42 societies, up from 386 and 38 respectively the year before. Further enhancements were made with Society training, and committee support within the year, leading to improved visibility and functioning of Society groups.

The SU held a Refresher's Fayre in January which mirrored the Freshers' Fayre held in September. With all SU services in attendance, along with university functions, statutory services, and external partners. Aimed at welcoming the January intake of students and reminding September students of what is on offer via the SU, the Fayre reached 1167 students and played a positive role in raising awareness of the SU and driving membership signups to our services.

Working with the University, the Centro Bar & Café space at Cyncoed received a full refurbishment to better meet the needs of students, providing much needed social and recreational space on campus. With a focus on the feel and furnishing of the space, a new lower lounge space with sofas, new digital screens, and a table tennis space was created to replace the traditional dancefloor. Elsewhere, new tables and chairs changed the layout, and a lighter and brighter feel was provided via redecoration to give the space a coffee shop feel rather than a bar feel. Both the Centro Bar & Café, and the SU shop ran amended opening hours to better meet student demand, and both held their pricing during the cost-of-living crisis to provide students with the cheapest food and drink options on campus.

SU Sport

Student Sport at Cardiff Met is delivered by the SU and the 2022/23 season saw SU Sport membership reached a record high for the second year running with memberships at 1680 across 29 clubs, with 60 individuals and clubs in British Universities & Colleges Sport (BUCS) with additional external national and international competitions.

The SU Sport team also led on an enhanced series of sporting events in 2023 including a home edition of our annual Varsity competition against Bath University. Once again, the event was a sellout with 3000 students in attendance to watch 23 fixtures across 14 sports. The 'Clash on the Court' event focussed on our court-based sports with a triple header event featuring Women's and Men's basketball as well as Netball with over 1000 students watching the fixtures, and more via the live stream supported by MSc Sport Broadcasting students. The 3 Nations rugby event focussed on our Women's and Men's rugby programmes (Wales), with back-to-back games against Edinburgh (Scotland) and Bath (England). These events helped to reaffirm the #ArcherFamily ethos, with students from across the University attending to show support to their sporting peers.

The SU Sport Awards was attended by 465 SU Sport members to acknowledge and recognise the achievements of our clubs, athletes, coaches, and support staff and the awards were accompanied by a presentation and three course meal.

OBJECTIVES AND ACTIVITIES - continued

The SU Freshers' Fayre on the Cyncoed Campus grew again this year, reaching 5610 with SU, University, statutory services, and commercial partners all in attendance to welcome the new cohort to Cardiff Met, the city of Cardiff, and Wales. We also delivered 14-night Freshers event programme, with our partner Move Together to lead into our weekly student night attended by around 1000 students per week.

The SU Advice and Support is an independent and confidential advice service offered to all students enrolled on a Cardiff Met course, this also covers all students enrolled with our local partners and international partner organisations. The service offers guidance on all aspects of university life including university procedures, academic procedures, housing, and student wellbeing. The service saw a change in demand for support with academic case support the most in demand service. Case complexity was noticeably higher this year too. The Advice team took proactive steps at busy periods, including the release of an 'exam stress advice guide' on social media.

The annual Student Achievement Awards recognised the successes of SU Reps, SU Societies, student volunteers and the wider student body. Award categories covered SU Course Rep of the Year, SU Lead Rep of the Year, Volunteer of the Year, Social Inclusion Award, Social Media Award, Sustainability Champion, Society Collaboration of the Year, Society Member of the Year, New Society of the Year, Society of the Year, Event/Project of the Year, and the SU Impact Award.

The provision of recreational and leisure time activities provided in the interests of social welfare designed to improve conditions of student life.

The SU's work in the equality, diversity, inclusion space gained momentum this year with events for Black History Month, LGBT+ History Month, and Pride. Work also continued in the areas of period dignity, fairtrade, and environmental justice.

Black History Month focused on our black athlete stories across the month with stories and experiences shared from SU Sport members, along with a sold out BHM quiz event with the Nubian Jak Foundation, focussed on developing understanding of black culture and history.

For LGBT+ History Month and Pride we teamed up with the staff network for an 'It's a Sin' event with the stars of the popular Channel 4 drama. Local LGBTQIA+ signing network Songbirds Cardiff performed for students and staff and for the first time we joined the Cardiff Pride march through the city. LGBT+ inclusion was celebrated by our SU Sport members as they wore rainbow laces in their Wednesday fixtures on BUCS Rainbow Laces Day.

Our work on the 'Dignity. Period.' campaign continued this year, as we distributed free period products to students and looked to implement a period dignity scheme across the University. The scheme promotes free access to period care, menstrual education, sustainable and ethical resources to help the planet, and to normalise period talk. Our product provider, Time of the Month were also part of our Go Green Week activities, highlighting the environmental impact of period products and the importance of using organic and sustainable products.

The SU celebrated Fairtrade Fortnight, and our part in Cardiff Met being ranked as the best university in the UK for sustainability in People and Planet's Green League 2022/23, by inviting Jane Hutt MS, Minister for Social Justice to campus for a Fairtrade Quiz and chocolate tasting. The event aimed to highlight the importance of making ethical purchasing choices and the impact those choices have on a global scale.

The provision of support and activities which develop skills, capacities, and capabilities to participate in society as mature responsible individuals.

The SU's Cardiff Met Award is a personal development award that gives students an opportunity to recognise extra-curricular activities, improve employability, increase self-awareness, and show a commitment to self-development. This year 93 students registered on the award this year with 39 receiving the award for completion at the annual awards ceremony, which was attended by SU and University staff alike. The Award returned to in person delivery this year to create a stronger sense of belonging amongst the Award students.

The SU also delivers free personal development workshops for all students covering areas such as presentation delivery, time management, using social media to improve employability, and resilience and wellbeing. These sessions also returned to an in-person delivery which was seen by students to strengthen the offering, with feedback forms citing a personalised approach and friendly trainers within the positives of the delivery.

Futura Marketing and Promotions Limited

The charity's wholly owned subsidiary continued to undertake all non-charitable activity.

CARDIFF MET STUDENTS' UNION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

OBJECTIVES AND ACTIVITIES - continued

Public benefit

The organisation's Board of Trustees confirm that they have had due regard to public benefit guidance published by the Charity Commission. Significant activities that we undertook during the year that demonstrates the public benefit are detailed in this report.

FINANCIAL REVIEW

Total income for the group for the year to 30 June 2023 was £2,083,829 (2022 - £1,957,594). The expenditure for the year totalled £2,074,782 (2022 - £1,948,163), leaving a net surplus for the year of £9,047 before movement on the defined benefit pension scheme provision. An unwinding of the discounted defined benefit pension scheme provision of £37,081 (2022 - £25,127) has been reported. Net expenditure for the year is reported as £28,034.

Revenue from Futura Marketing and Promotions Limited has returned to expected levels and the company has committed to donating £76,059 to Cardiff Met Students' union before 31 March 2024.

Reserves policy

The Board of Trustees has adopted a policy on reserves which aims to increase the reserves over the next five years to achieve sufficient reserves to ensure services can continue to meet all statutory and legal commitments for a minimum of three months. This would equate to approximately £500,000.

Total funds for the group at the year end amounted to a negative total of £132,306 (this is after accounting in full for a pension provision of £504,923). At the year end there was a restricted fund balance of £3,729. The group has no free reserves.

The Students' Union will continue to budget for a managed surplus outcome each financial year, which whilst contributing to the policy of increasing its reserves will allow it to continue to provide the range of services and opportunities for its students that it exists for.

Principal risks and uncertainties

The principal risk that would affect the performance and viability of the SU relates to the central funding that we receive from the University in the form of a Block Grant payment. As part of the annual budget setting process the University has confirmed that we will receive the Block Grant funding for the 2023/24 financial year.

Risks will be considered at both our Finance & Services committee and Board of Trustees, and we will continue to operate the effective financial controls that we have in place and implement the budgetary safeguards to ensure we account for these uncertainties.

Principal funding sources

Cardiff Met University has provided grant funding in the amount of £892,232 to support the services offered by the Students' Union.

Our subsidiary trading company Futura Marketing & Promotions Limited has re-established a number of key commercial links and this will be a focus for the year to look at additional income streams to underpin and support the representation services of the SU.

CARDIFF MET STUDENTS' UNION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

FUTURE PLANS

The 2023/24 year will see the SU move into a year of strategic planning, with the ambition to have a strategic plan in place for implementation in the academic year 2024/25. Work in this space will also look at the values and behaviours of the organisation, with these being a focus of the work with our strategic HR partners.

The findings of the SU's Governance & Democracy review will begin to be implemented, with enhancements in both the democratic functions and student voice space, as well as in the overall governance of the organisation, from Board of Trustee level down.

Further work in the commercial space will ensure that the Centro Bar & Café, and the SU Shop continue to contribute to the financial position of the organisation, using student feedback and data to inform opening hours and offering. Our exclusive media and marketing agreement with Native for the rights to all agreed SU media assets will continue, as we look to increase income, and offer opportunities for students through brand activations.

In an engagement space, we will continue to raise the profile of the SU, our services, campaigns, memberships, and opportunities, whilst mindful of the resource base and increasing student demand for all our service.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its Memorandum and Articles of Association and is constituted as a company limited by guarantee.

The charity owns 100% of the share capital of Futura Marketing and Promotions Limited, a company governed by its Memorandum and Articles of Association.

Recruitment and appointment of new trustees

The Board consists of at least three and not more than twelve individuals, as follows:-

- the President and Vice President (the Sabbatical Officers) who are elected by the members from amongst their number to serve for a period of one year but may be re-elected for one further year thereafter;
- the paid Chief Executive Officer;
- one representative of each school of learning at Cardiff Met University, provided that each representative is a member and is appointed by the Committee for a maximum of one year subject to reappointment for an additional two further years only; and
- up to two individuals with specialist knowledge appointed by the Board from outside the members to serve for a period of no more than three years subject to reappointment, and for no longer than six years in total.

Organisational structure

Overall responsibility for the management of Cardiff Met Students' Union rests with the Board of Trustees, which is responsible for setting the strategic direction and policies of the organisation. Board members carry the ultimate responsibility for the conduct of Cardiff Met Students' Union and for ensuring the organisation satisfies its legal and contractual obligations. Trustees meet at least four times a year. In addition, the Board have established a Finance and Services sub-committee.

Induction and training of new trustees

The new trustees all participated in a comprehensive 5-day training event prior to the commencement of the academic year, covering a range of key areas of their roles. It was in part delivered by external consultants. In addition, one-to-one sessions took place focussing on the financial management information systems, to ensure that there was an understanding of the information that they would receive at both the Finance & Services Committee and each Board of Trustees.

Key management remuneration

The Students' Union will maintain a market comparison system through its HR and Finance functions, based on other Students' Unions and charity equivalents to inform on any key management remuneration and recruitment. These are all included in budgetary plans which are approved by Finance and Services and the Board of Governors.

In terms of annual inflationary increase these are based on affordability and were applied equally across all salaried staff within the organisation.

CARDIFF MET STUDENTS' UNION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

The charity has a wholly owned subsidiary trading company, 'Futura Marketing and Promotions Limited' to undertake all non-charitable activity.

Risk management

The trustees acknowledge their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

An annual internal audit is carried out each year by the internal auditors appointed by Cardiff Met University. This internal audit evaluates the adequacy of risk management and control within the system and the extent to which controls have been applied.

The internal audit report has been approved by the Finance & Services committee of the Students' Union, and in accordance with the Education Act 1994 it has been presented to the Resources Committee and Board of Governors meetings of the University. The outcome of the Internal Audit report was that there was substantial assurance of the financial regulations and procedures in place.

CARDIFF MET STUDENTS' UNION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07003324 (England and Wales)

Registered Charity number
1148990

Registered office
Central Union Office
Cardiff Metropolitan University
Cyncoed Campus, Cyncoed Road
CARDIFF
CF23 6XD

Trustees

W Fuller	Chief Executive Officer from 01/07/2022	Appointed 01/07/2022
V Gonavaram	President from 01/08/2021 to 31/07/2023	Resigned 31/07/2023
N Roach	President from 01/08/2023; Vice President from 01/08/2022	Appointed 01/08/2022
A Milburn		
N Wrigley	Vice President until 31/07/2022	Resigned 31/07/2022
N Evans		Appointed 01/09/2022; Resigned 30/06/2023; Appointed 19/09/2023
G Cayley		Appointed 01/09/2022; Resigned 30/06/2023
M Partington		Appointed 01/09/2022; Resigned 30/06/2023
C Burrage		Appointed 01/09/2022; Resigned 14/11/2022
E Drake		Appointed 01/09/2022; Resigned 30/06/2023
H Mirfin		Appointed 01/09/2022; Resigned 30/06/2023
E Bo Leung		Appointed 20/10/2023; Resigned 30/06/2023
R Viswanathan	Vice President from 01/07/2023	Appointed 01/07/2023
B Bunce		Appointed 26/09/2023
B McSpadden		Appointed 19/09/2023
E Seal		Appointed 19/09/2023
D Evans-Hughes		Appointed 19/09/2023
F Flynn		Appointed 19/09/2023

Company secretary

S Bradley

Auditors

MHA
Statutory Auditor
Elfed House
Oak Tree Court
CARDIFF
CF23 8RS

CARDIFF MET STUDENTS' UNION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Cardiff Met Students' Union for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the group and parent charitable company and of the incoming resources and application of resources, including the income and expenditure, of the group for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the group and parent charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the group and parent charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the group's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITOR

On 30 June 2023 as a result of a recent merger, Watts Gregory LLP resigned as auditor in accordance with Section 516 of the Companies Act 2006 and re-engaged its services as MHA.

Approved by order of the Board of Trustees on 3/11/23 and signed on its behalf by:



W G Fuller - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CARDIFF MET STUDENTS' UNION

Opinion

We have audited the financial statements of Cardiff Met Students' Union (the 'parent charitable company') and its subsidiary (the group) for the year ended 30 June 2023 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Charity Balance Sheet, the Consolidated Cash Flow Statement and Notes to the Consolidated Cash Flow Statement and Notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 30 June 2023 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report of the Trustees, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CARDIFF MET STUDENTS' UNION

- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting inaccurate journals. We addressed these risks by carrying out specifically targeted procedures, which included:

- Enquiries of management, those charged with governance around actual and potential litigation and claims;
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness and evaluating the business rationale of significant transactions outside the normal course of business;
- Reviewing minutes of meetings of those charged with governance;
- Evaluating the reasons for any large or unusual transactions;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations to underlying supporting documentation.

Because of the inherent limitations of an audit there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
CARDIFF MET STUDENTS' UNION**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Julia Mortimer (Senior Statutory Auditor)
for and on behalf of MHA
Statutory Auditor
CARDIFF
CF23 8RS

6 November 2023

MHA is the trading name of MacIntyre Hudson LLP, a limited liability partnership in England and Wales (registered number OC312313)

CARDIFF MET STUDENTS' UNION

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 JUNE 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total Funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	886,568	69,186	955,754	968,429
Charitable activities					
Provision of recreational and leisure facilities		538,594	-	538,594	522,549
Provision of social activities		463,794	-	463,794	364,770
Other trading activities	4	103,873	19,539	123,412	99,862
Investment income	5	2,184	-	2,184	68
Other income		91	-	91	1,916
Total		1,995,104	88,725	2,083,829	1,957,594
EXPENDITURE ON					
Raising funds	8	4,578	-	4,578	2,401
Charitable activities					
Provision of recreational and leisure facilities	9	935,714	67,039	1,002,753	888,297
Provision of support services		361,376	5,318	366,694	372,342
Provision of social activities		694,157	6,600	700,757	685,123
Total		1,995,825	78,957	2,074,782	1,948,163
NET INCOME		(721)	9,768	9,047	9,431
Transfer between funds		15,086	(15,086)	-	-
Unwinding of discounted pension provision		(37,081)	-	(37,081)	(25,127)
Net income/(expenditure) for the year		(22,716)	(5,318)	(28,034)	(15,696)
RECONCILIATION OF FUNDS					
Total funds brought forward		(113,319)	9,047	(104,272)	(88,576)
TOTAL FUNDS CARRIED FORWARD		(136,035)	3,729	(132,306)	(104,272)

CARDIFF MET STUDENTS' UNION

CONSOLIDATED AND CHARITY BALANCE SHEET
30 JUNE 2023

		Group		Charity	
	Notes	2023 £	2022 £	2023 £	2022 £
FIXED ASSETS					
Tangible assets	15	52,147	45,496	52,147	45,496
Investments	16	-	-	4	4
		52,147	45,496	52,151	45,500
CURRENT ASSETS					
Stocks	17	20,834	20,267	20,834	20,267
Debtors: amounts falling due within one year	18	33,863	60,977	38,811	75,690
Cash at bank		432,839	532,939	343,607	437,264
		487,536	614,183	403,252	533,221
CREDITORS					
Amounts falling due within one year	19	(167,066)	(259,197)	(159,613)	(250,918)
NET CURRENT ASSETS		<u>320,470</u>	<u>354,986</u>	<u>243,639</u>	<u>282,303</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		372,617	400,482	295,790	327,803
PENSION LIABILITY		<u>(504,923)</u>	<u>(504,754)</u>	<u>(504,923)</u>	<u>(504,754)</u>
NET ASSETS/(LIABILITIES)		<u>(132,306)</u>	<u>(104,272)</u>	<u>(209,133)</u>	<u>(176,951)</u>
FUNDS	21				
Unrestricted funds:					
General fund and designated funds		368,888	391,435	292,061	318,756
Pension reserve		(504,923)	(504,754)	(504,923)	(504,754)
		(136,035)	(113,319)	(212,862)	(185,998)
Restricted funds		<u>3,729</u>	<u>9,047</u>	<u>3,729</u>	<u>9,047</u>
TOTAL FUNDS		<u>(132,306)</u>	<u>(104,272)</u>	<u>(209,133)</u>	<u>(176,951)</u>

The financial statements were approved and authorised for issue by the Board of Trustees on 3/11/23 and were signed on its behalf by:

W G Fuller

W G Fuller -Trustee

N Roach

N Roach – Trustee and President

CARDIFF MET STUDENTS' UNION

CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 30 JUNE 2023

	Notes	2023 £	2022 £
Cash flows from operating activities:			
Cash generated from operations	1	<u>(75,772)</u>	<u>(76,619)</u>
Net cash provided by (used in) operating activities		<u>(75,772)</u>	<u>(76,619)</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(26,512)	(21,937)
Sale of tangible fixed assets		-	-
Interest received		<u>2,184</u>	<u>68</u>
Net cash provided by (used in) investing activities		<u>(24,328)</u>	<u>(21,869)</u>
Change in cash and cash equivalents in the reporting period		(100,100)	(98,488)
Cash and cash equivalents at the beginning of the reporting period		<u>532,939</u>	<u>631,427</u>
Cash and cash equivalents at the end of the reporting period		<u><u>432,839</u></u>	<u><u>532,939</u></u>

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	9,047	9,431
Adjustments for:		
Depreciation charges	19,861	16,411
Profit on disposal of fixed assets	-	-
Interest received	(2,184)	(68)
Decrease/(increase) in stocks	(567)	(11,764)
Decrease/(increase) in debtors	27,114	13,615
Increase/(decrease) in creditors	(92,131)	(69,447)
Difference between pension charge and cash contributions	<u>(36,912)</u>	<u>(34,797)</u>
Net cash provided by (used in) operating activities	<u>(75,772)</u>	<u>(76,619)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/7/22 £	Cash flow £	At 30/6/23 £
Net cash			
Cash at bank and in hand	<u>532,939</u>	<u>(100,100)</u>	<u>432,839</u>
	<u>532,939</u>	<u>(100,100)</u>	<u>432,839</u>
Total			

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

1. STATUTORY INFORMATION

Cardiff Met Students' Union is a registered charity and private company limited by guarantee, incorporated in Wales in the United Kingdom. The registered office is Central Union Office, Cardiff Met University, Cyncoed Campus, Cyncoed Road, Cardiff, CF23 6XD. The nature of the group's operations and principal activities are disclosed within the Report of the Trustees.

The financial statements are presented in Sterling (£), the group's functional currency, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

There have been no material departures from Financial Reporting Standard 102.

Going concern

The performance and viability of the Students' Union primarily relate to the parent institution, particularly in respect of the continued central financial support through the block grant and the financial impact on the University itself from student retention issues. The block grant funding has been confirmed for 2023/24.

Consolidation

The Statement of Financial Activities (SOFA) and Balance Sheet consolidate the financial statements of the charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

Income

All income is recognised in the Statement of Financial Activities once the group has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. This includes capital grants.

Donations and legacies income includes donations, gifts and grants that provide core funding or are of a general nature and are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies it must be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions. This income is recognised as the related services are provided and there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Income is deferred when the amounts received are in advance of the performance of the service or event to which they relate.

Income from other trading activities includes income received under contract. This income is recognised as the related services are provided and there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Income is deferred when the amounts received are in advance of the performance of the service or event to which they relate.

Investment income is recognised on a receivable basis.

2. ACCOUNTING POLICIES

Basis of recognition of liabilities

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the group to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Raising funds include direct merchandise costs which are available for resale.

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. This includes governance costs which are those costs associated with meeting the constitutional and statutory requirements of the group and include the accountancy fees and costs linked to the strategic management of the group.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

Tangible fixed assets

Tangible fixed assets are initially recorded at cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Bar and shop fixtures and fittings	12.5% - 33.33% on cost
Office furniture and equipment	12.5% - 33.33% on cost
Computers	33.33% on cost

Investments

Fixed asset investments are stated at cost. Provision is made, where necessary, for any permanent diminution in value.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making allowance for obsolete and slow moving items.

Stock is included at the lower of cost or net realisable value using the FIFO stock valuation method.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Financial instruments

The group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors with no stated interest rate and receivable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023**2. ACCOUNTING POLICIES - continued**

Creditors are recognised where the group has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs and other post-retirement benefits

The Union participates in the Students' Union Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the trustees on the advice of the actuary. The scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of the underlying assets and liabilities can be directly attributed to the Union. Where a plan has been agreed to fund an identified deficit, a liability is recognised for the present value of the contributions payable that arise from that agreement with the resulting expense recognised in the Statement of Financial Activities.

The Union also participate in the National Union of Students Pension Scheme, a defined contribution scheme. Contributions payable to this pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Operating lease commitments

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Significant accounting judgements and estimates

Estimates and judgements are continually evaluated and are based on historical experience and other relevant factors, including expectations of future events that are believed to be reasonable under the circumstances.

The preparation of the financial statements requires management to make estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, be likely to differ from the related actual results. No estimates or assumptions have been identified that have significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next financial year.

3. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	30,048	7,972
Cardiff Met University grant	892,232	823,720
Coronavirus Job Retention Scheme grant	-	29,052
Welsh Government – Economic Resilience Grant	-	32,845
Welsh Government – Winter Wellbeing Grant	33,474	74,840
	<u>955,754</u>	<u>968,429</u>

The above grant received from Cardiff Met University is allocated as follows:

	2023	2022
	£	£
General block grant	363,132	363,720
SU Sport	175,000	150,000
Activity fee	300,000	300,000
Cost of living grant	27,500	-
Governance review	20,000	-
Period dignity fund	6,600	-
Changing the Culture – Funding for Interns	-	10,000
	<u>892,232</u>	<u>823,720</u>

CARDIFF MET STUDENTS' UNION

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023**

4. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising income	1,119	1,243
Trading income - subsidiary	92,264	90,594
Sponsorships	18,420	4,500
Minibus and car hire recharge	5,877	3,494
Other income	-	31
Room hire income	5,732	-
	<u>123,412</u>	<u>99,862</u>

5. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>2,184</u>	<u>68</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023	2022
		£	£
SU Sport income	Provision of recreational and leisure facilities	129,942	115,174
Clubs & Societies income	Provision of recreational and leisure facilities	408,652	407,375
Shop income	Provision of social activities	136,419	60,744
Bar income	Provision of social activities	152,186	117,084
Catering income	Provision of social activities	151,660	152,472
Amusements income	Provision of social activities	991	4,209
ENTS department income	Provision of social activities	22,538	30,261
		<u>1,002,388</u>	<u>887,319</u>

7. RESULTS OF PARENT CHARITABLE COMPANY

The total income of the parent charitable company was £2,077,373 and net income before actuarial losses on defined benefit schemes were £4,899. Net movement in funds after adjusting for the provision for the defined benefit pension scheme was negative £32,182.

8. RAISING FUNDS

Other trading activities

	2023	2022
	£	£
Students' Union – purchases	3,390	-
Futura - Commission	888	8,401
Futura - Provision for bad debts	<u>300</u>	<u>(6,000)</u>
	<u>4,578</u>	<u>2,401</u>

CARDIFF MET STUDENTS' UNION

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023**

9. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 10) £	Totals £
Provision of recreational and leisure facilities	860,705	142,048	1,002,753
Provision of support services	224,851	141,843	366,694
Provision of social activities	581,795	118,962	700,757
	<u>1,667,351</u>	<u>402,853</u>	<u>2,070,204</u>

10. SUPPORT COSTS

	Staff costs £	Other £	Depreciation £	Governance costs £	Totals £
Provision of recreational and leisure facilities	80,508	52,744	2,681	6,115	142,048
Provision of support services	65,443	68,405	2,437	5,558	141,843
Provision of social activities	89,262	18,839	3,006	7,855	118,962
	<u>235,213</u>	<u>139,988</u>	<u>8,124</u>	<u>19,528</u>	<u>402,853</u>

Support costs are allocated to each of the charitable activities based on an estimate of the time spent on each of these activities.

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Auditors' remuneration	7,158	7,982
Depreciation - owned assets	<u>19,861</u>	<u>16,411</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

Trustees who are elected to the roles of President and Vice President are remunerated for their services on an annual basis.

During the year, remuneration including employers pension contributions paid in respect of these roles were as follows:

Name	2023 £	2022 £
V Gonavaram	20,368	17,335
N Wrigley	1,608	17,690
K Davies	-	1,608
M Pavuluri	-	1,576
N Roach	<u>18,959</u>	<u>-</u>

During the year, W Fuller received a gross salary of £66,725 (2022: M Davies received a gross salary of £116,223) and employers pension contributions of £6,500 (2022: M Davies - £7,250) (a commercial rate for the role of Chief Executive Officer).

CARDIFF MET STUDENTS' UNION

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023**

12. TRUSTEES' REMUNERATION AND BENEFITS - continued

During the year student representative fees totalling £14,913 were paid to seven trustees (2022: £10,750 was paid to five trustees).

The above payments have been made in accordance with Section 5.4 of the charity's Memorandum and Articles of Association.

Trustees' expenses

One trustee received a reimbursement of travel and subsistence expenses totalling £175 (2022: £532 to three trustees).

13. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	902,652	900,027
Social security costs	57,292	48,596
Pension costs	24,062	16,092
	<u>984,006</u>	<u>964,715</u>

The average number of employees during the year was as follows:

	2023	2022
Average number of monthly employees	37	35
Average number of fortnightly employees	75	59
	<u>112</u>	<u>94</u>

During the year ended 30 June 2023 the full-time equivalent number of staff employed was 62 (2022: 54).

The number of employees whose emoluments amounted to a rate of over £60,000 during the year were as follows:

	2023	2022
	No.	No.
£60,001 - £70,000	1	1
£80,001 - £90,000	-	1
Pension contributions	£6,500	£12,218

Total remuneration paid to key management personnel in the year was £189,596 (2022: £252,540).

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES – YEAR END 30 JUNE 2022

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	958,429	10,000	968,429
Charitable activities			
Provision of recreational and leisure facilities	522,549	-	522,549
Provision of social activities	364,770	-	364,770
Other trading activities	94,119	5,743	99,862
Investment income	68	-	68
Other income	<u>1,916</u>	<u>-</u>	<u>1,916</u>
Total	1,941,851	15,743	1,957,594

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
EXPENDITURE ON			
Raising funds	2,401	-	2,401
Charitable activities			
Provision of recreational and leisure facilities	882,554	5,743	888,297
Provision of support services	371,389	953	372,342
Provision of social activities	685,123	-	685,123
Total	1,941,467	6,696	1,948,163
NET INCOME	384	9,047	9,431
Other recognised gains/(losses)			
Unwinding of discounted pension provision	(25,127)	-	(25,127)
Net movement in funds	(24,743)	9,047	(15,696)
RECONCILIATION OF FUNDS			
Total funds brought forward	(88,576)	-	(88,576)
TOTAL FUNDS CARRIED FORWARD	(113,319)	9,047	(104,272)

15. TANGIBLE FIXED ASSETS – Group and Charity

	Sports Equipment £	Bars & Shops fittings £	Office fixtures & fittings £
COST			
At 1 July 2022	775	300,431	13,818
Additions	-	15,686	-
At 30 June 2023	775	316,117	13,818
DEPRECIATION			
At 1 July 2022	113	274,703	12,311
Charge for year	194	11,737	619
At 30 June 2023	307	286,440	12,930
NET BOOK VALUE			
At 30 June 2023	468	29,677	888
At 30 June 2022	662	25,728	1,507

CARDIFF MET STUDENTS' UNION

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023**

15. TANGIBLE FIXED ASSETS – Group and Charity - continued

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 July 2022	26,699	22,135	363,858
Additions	-	10,826	26,512
At 30 June 2023	<u>26,699</u>	<u>32,961</u>	<u>390,370</u>
DEPRECIATION			
At 1 July 2022	13,262	17,973	318,362
Charge for year	<u>3,750</u>	<u>3,561</u>	<u>19,861</u>
At 30 June 2023	<u>17,012</u>	<u>21,534</u>	<u>338,223</u>
NET BOOK VALUE			
At 30 June 2023	<u>9,687</u>	<u>11,427</u>	<u>52,147</u>
At 30 June 2022	<u>13,437</u>	<u>4,162</u>	<u>45,496</u>

16. FIXED ASSET INVESTMENTS - Charity

	Shares in group undertakings £
MARKET VALUE	
At 1 July 2022 and 30 June 2023	<u>4</u>
NET BOOK VALUE	
At 30 June 2023	<u>4</u>
At 30 June 2022	<u>4</u>

There were no investment assets outside the UK.

The charity holds 100% of the share capital of Futura Marketing and Promotions Limited, a company registered in England and Wales, primarily to carry out trading activities.

17. STOCKS

	2023 £	2022 £
Stocks	<u>20,834</u>	<u>20,267</u>

18. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Trade debtors	18,373	30,844	1,873	25,552
Other debtors	987	-	987	-
Amount due from group undertakings	-	-	21,448	20,005
Prepayments and accrued income	<u>14,503</u>	<u>30,133</u>	<u>14,503</u>	<u>30,133</u>
	<u>33,863</u>	<u>60,977</u>	<u>38,811</u>	<u>75,690</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023**19. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Trade creditors	15,445	51,341	15,445	51,341
Social security and other taxes	15,070	39,085	15,070	39,085
VAT	8,830	9,624	5,977	7,687
Other creditors	42,763	42,533	42,763	36,191
Accruals and deferred income	<u>84,958</u>	<u>116,614</u>	<u>80,358</u>	<u>116,614</u>
	<u>167,066</u>	<u>259,197</u>	<u>159,613</u>	<u>250,918</u>

Included within accruals and deferred income above is the following deferred income:

	2023 £	2022 £
Private hire bookings	3,742	2,304
Other advance income	32,002	20,002
Castell Howell funding	14,286	21,429
Welsh Government Winter Wellbeing grant	<u>5,760</u>	<u>38,434</u>
	<u>55,790</u>	<u>82,169</u>

The deferred income relates to monies received in advance of the period or events to which they relate.

All amounts excluding Castell Howell support deferred in the year ended 30 June 2022 were released to Statement of Financial Activities during the year and amounts deferred in the year ended 30 June 2023 are new sources of income.

Castell Howell support is being released over the period to which the agreement relates, expiring in July 2026.

20. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £	2022 £
Within one year	21,988	26,863
Between one and five years	<u>31,116</u>	<u>41,184</u>
	<u>53,104</u>	<u>68,047</u>

Total lease payments recognised as an expense in the year were £27,837 (2022: £43,208).

CARDIFF MET STUDENTS' UNION

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023

21. MOVEMENT IN FUNDS

	At 1/7/22 £	Net movement in funds £	Transfers between funds £	At 30/6/23 £
Unrestricted funds				
General fund	181,079	39,601	(21,826)	198,854
Pension reserve	(504,754)	(37,081)	36,912	(504,923)
Designated fund: Women's football club	24,795	5,720	-	30,515
Designated fund: Men's football club	<u>185,561</u>	<u>(46,042)</u>	<u>-</u>	<u>139,519</u>
	(113,319)	(37,802)	15,086	(136,035)
Restricted funds				
Changing the culture – Funding for Interns	9,047	(5,318)	-	3,729
Centro – new equipment	-	15,086	(15,086)	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>(104,272)</u>	<u>(28,034)</u>	<u>-</u>	<u>(132,306)</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,698,149	(1,658,548)	-	39,601
Pension reserve	-	-	(37,081)	(37,081)
Designated fund: Women's football club	26,702	(20,982)	-	5,720
Designated fund: Men's football club	<u>270,253</u>	<u>(316,295)</u>	<u>-</u>	<u>(46,042)</u>
	1,995,104	1,995,825	(37,081)	(37,802)
Restricted funds				
Clubs and societies	19,539	(19,539)	-	-
Changing the culture – Funding for Interns	-	(5,318)	-	(5,318)
Cost of living staff payments	27,500	(27,500)	-	-
Governance review	20,000	(20,000)	-	-
Period dignity fund	6,600	(6,600)	-	-
Centro – new equipment	<u>15,086</u>	<u>-</u>	<u>-</u>	<u>15,086</u>
	<u>88,725</u>	<u>(78,957)</u>	<u>-</u>	<u>9,768</u>
TOTAL FUNDS	<u>2,083,829</u>	<u>(2,074,782)</u>	<u>(37,081)</u>	<u>(28,034)</u>

Comparatives for movement in funds

	At 1/7/21 £	Net movement in funds £	Transfers between funds £	At 30/6/22 £
Unrestricted funds				
General fund	187,396	28,480	(34,797)	181,079
Pension reserve	(514,424)	(25,127)	34,797	(504,754)
Designated fund: Women's football club	7,914	16,881	-	24,795
Designated fund: Men's football club	<u>230,538</u>	<u>(44,977)</u>	<u>-</u>	<u>185,561</u>
	(88,576)	(24,743)	-	(113,319)
Restricted funds				
Changing the culture – Funding for interns	-	9,047	-	9,047
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>(88,576)</u>	<u>15,696</u>	<u>-</u>	<u>(104,272)</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2023

21. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,635,898	(1,607,418)	-	28,480
Pension reserve	-	-	(25,127)	(25,127)
Designated fund: Women's football club	30,153	(13,272)	-	16,881
Designated fund: Men's football club	<u>275,800</u>	<u>(320,777)</u>	<u>-</u>	<u>44,977</u>
	1,941,851	(1,941,467)	(25,127)	(24,743)
Restricted funds				
Clubs and societies	5,743	(5,743)	-	-
Changing the culture – Funding for interns	<u>10,000</u>	<u>(953)</u>	<u>-</u>	<u>9,047</u>
	<u>15,743</u>	<u>(6,696)</u>	<u>-</u>	<u>9,047</u>
TOTAL FUNDS	<u><u>1,957,594</u></u>	<u><u>(1,948,163)</u></u>	<u><u>(25,127)</u></u>	<u><u>15,696</u></u>

Pension reserve

A reserve has been created to match the year end pension provision liability as reported on the group balance sheet.

Designated fund: Men's football club

Income and prizes received by the men's football club have been designated to be spent on the activities of the men's football club.

Designated fund: Women's football club

Income and prizes received by the women's football club have been designated to be spent on the activities of the women's football club.

Clubs and Societies

Funding from sponsorship and fundraising was given specifically to fund Clubs and Societies.

Changing the culture – Funding for Interns

Funding received from Cardiff Met University to fund an internship.

Cost of living staff payments

Relates to a Cost of Living grant. All staff to be paid one off cost of living payment of £750.

Governance review

Funding received from the University towards the governance review that was carried out in the financial year 2022/23.

Period dignity fund

Free sanitary products made available.

Centro – new equipment

Donation from Cardiff Met University to be used on new equipment and fittings for Centro.

Transfer between funds

A transfer of £15,086 has been made from the restricted Centro – new equipment fund to the general fund to reflect spend on fixed asset additions.

A transfer of £36,912 has been made to the pension reserve fund to reflect deficit contribution payments made in the financial year.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 JUNE 2023**22. EMPLOYEE BENEFIT OBLIGATIONS**

The Union participates in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 accruing on a Career Average Revalued Earnings (CARE) basis. With effect from 30 September 2011 the scheme closed to future accrual.

The most recent Valuation of the Scheme was carried out as at 30 June 2022 and showed that the market value of the Scheme's assets was £106.7m with these assets representing 44% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an ongoing funding basis amounted to £136.6m which reported a decrease to the previous 2019 valuation deficit of £140.9m.

The assumptions which have the most significant effect upon the results of the valuation are those relating to the rate of return on investments and the rates of increase in salaries and pensions.

The previous 2019 actuarial valuation recommended a monthly contribution requirement by each Union expressed in monetary terms intended to clear the ongoing funding deficit over a period of 16 years which was due to end in August 2025. Given the already substantial level of contributions being made to the scheme by employers, the Trustees of the scheme concluded that extending the recovery period was the most appropriate option.

In summary, employer contributions increased by 9.7% in October 2021 as planned under the previous valuation and will increase by 5% each year thereafter until the end of the deficit recovery period, which is now expected to be in May 2037. However, contributions due from October 2026 onwards will be reviewed following the next actuarial valuation.

In addition to the above contributions, the Union also pays its share of the scheme's levy and associated expenses to the Pension Protection Fund.

The total contributions paid into the scheme by the Union in respect of eligible employees for the year ended 30 June 2023 amounted to £36,912 which are all deficit contributions (2022: £34,797). At the year end a liability was recognised for the present value of the contributions payable of £504,923 (2022: £504,754).

The Union also participates in the National Union of Students Pension Scheme, a defined contribution scheme. During the year ended 30 June 2023 the Union contributed a total of £24,062 into the scheme (2022: £16,092). At the year end there were outstanding contributions of £80 (2022: £NIL).

23. RELATED PARTY DISCLOSURES

There were no further transactions for the year ended 30 June 2023 or for the year ended 30 June 2022 which require disclosure.

24. ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS

	Restricted funds £	Unrestricted funds £	Total £
Fund balances at 30 June 2023 are represented by:			
Tangible fixed assets	-	52,147	52,147
Current assets	3,729	483,807	487,536
Current liabilities	-	(167,066)	(167,066)
Pension liability	-	(504,923)	(504,923)
Total net assets/(liabilities)	<u>3,729</u>	<u>(136,035)</u>	<u>(132,306)</u>

CARDIFF MET STUDENTS' UNION

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 JUNE 2023

25. SUBSIDIARY COMPANY

During the year the charity owned 100% of the issued ordinary share capital of Futura Marketing and Promotions Limited, a company registered in England and Wales. The subsidiary was used for non-primary purpose trading activities. All activities have been consolidated on a line by line basis in the SOFA.

A summary of the results of the subsidiary for the year is shown below:

	£
Turnover	92,264
Cost of sales	(888)
Gross profit	91,376
Administrative expenses	(15,854)
	75,522
Other operating income	-
	75,522
Interest receivable and similar income	537
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	76,059
Taxation	-
PROFIT FOR THE FINANCIAL YEAR	<u>76,059</u>
The aggregate of the assets, liabilities and funds was:	
	£
Assets	105,732
Liabilities	(28,901)
Funds	<u>76,831</u>