

REGISTERED COMPANY NUMBER: 07003324 (England and Wales)
REGISTERED CHARITY NUMBER: 1148990

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
30 JUNE 2014 FOR
CARDIFF MET STUDENTS' UNION AND SUBSIDIARY**

Watts Gregory LLP
Chartered Accountants & Statutory Auditors
Elfed House
Oak Tree Court
Cardiff Gate Business Park
CARDIFF
County of Cardiff
CF23 8RS

	Page
Report of the Trustees	1 to 5
Report of the Independent Auditors	6 to 7
Consolidated Statement of Financial Activities	8
Consolidated & Charity Balance Sheets	9
Notes to the Financial Statements	10 to 21

CARDIFF MET STUDENTS' UNION AND SUBSIDIARY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2014

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07003324 (England and Wales)

Registered Charity number
1148990

Registered office
Central Union Office
Cardiff Metropolitan University
Cyncoed Campus, Cyncoed Road
CARDIFF
CF23 6XD

Trustees

M Davies (Chief Executive Officer)	
R Foster (President from 1 August 2012)	- Resigned 31 July 2014
C Bees (Vice President from 1 July 2013)	- Resigned 31 July 2014
C Kirkhouse	- Resigned 14 January 2014
K Joseph	- Resigned 30 June 2014
R Sawyer	- Resigned 30 June 2014
N Chapman	
E Winter	
S Kelly (Vice President from 1 August 2014)	- Appointed 1 July 2014
J Barnett (President from 1 August 2014)	- Appointed 1 August 2014
T Wright	- Appointed 1 August 2014
L Bailey	- Appointed 1 August 2014
H Edwards	- Appointed 1 August 2014

Company Secretary
S Bradley

Auditors

Watts Gregory LLP
Chartered Accountants & Statutory Auditors
Elfed House
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Cardiff Gate Business Park
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County of Cardiff
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its Memorandum and Articles of Association and is constituted as a company limited by guarantee.

Recruitment and appointment of new trustees

The Board consists of at least three and not more than twelve individuals, as follows:

- the President and Vice President (the Sabbatical Officers) who are elected by the members from amongst their number to serve for a period of one year but may be re-elected for one further year thereafter.
- the paid Chief Executive Officer.
- one representative of each school of learning at Cardiff Metropolitan University, provided that each representative is a member and is appointed by the Committee for a maximum of one year subject to reappointment for an additional two further years only.
- Up to two individuals with specialist knowledge appointed by the Board from outside the members to serve for a period of no more than three years subject to reappointment, and for no longer than six years in total.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Overall responsibility for the management of Cardiff Met Students' Union rests with the Board of Trustees, which is responsible for setting the strategic direction and policies of the organisation. Board members carry the ultimate responsibility for the conduct of Cardiff Met Students' Union and for ensuring the organisation satisfies its legal and contractual obligations. Trustees meet at least four times a year. In addition the Board have established a Finance and Services sub-committee.

Related parties

The charity has a wholly owned subsidiary trading company, 'Futura Marketing and Promotions Limited' to undertake all non-charitable activity.

Risk management

The trustees acknowledge their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

An annual internal audit is carried out each year by the internal auditors appointed by Cardiff Metropolitan University. This internal audit evaluates the adequacy of risk management and control within the system and the extent to which controls have been applied.

The internal audit report has been approved by the Finance & Services committee of the Students Union, and in accordance with the Education Act 1994 it has been presented to the Finance & Estates and Board of Governors meetings of the University. No significant risks or weaknesses were highlighted by the internal audit process.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of Cardiff Met Students' Union are:

- the advancement of education of students at Cardiff Metropolitan University for the public benefit by:
 - providing opportunities for the expression of student opinion and actively representing the interest of students;
 - acting as a channel of communication in dealing with Cardiff Metropolitan University and other external bodies;
 - facilitating the social, recreational and education interests of its Membership, through providing services and support for its Members; and
 - working with other students' unions and affiliated bodies.
- the advancement of student welfare and the relief of the needs of students at Cardiff Metropolitan University through:
 - the provision of recreational and leisure time activities provided in the interests of social welfare designed to improve conditions of student life;
 - the provision of support and activities which develop skills, capacities and capabilities to participate in society as mature responsible individuals;
 - the provision of services to promote the well being of Cardiff Metropolitan University students generally and as individuals in need.

OBJECTIVES AND ACTIVITIES

Significant activities

Cardiff Met Students' Union meets these objects by offering the students at Cardiff Metropolitan University the following services:

The provision of Recreational and Leisure Facilities

The Athletic Union provides administrative support to over 25 clubs and a significant number of individual athletes who compete throughout the year representing the University in both British Universities Colleges Sport and in National & Local leagues.

Our clubs have maintained their history of success both at BUCS and National League levels, with our Women's' Rugby, Football and Cricket teams all winning their respective Championships, and many other teams competing through to the final phases of their tournaments. As an institution we retained our place in the top twenty place in the BUCS university ranking, and were the highest ranked Welsh Institution.

Alongside the provision of competitive sporting opportunities, we have increased the number of clubs that offer opportunities for students to participate in non-traditional sports, and we have continued to develop the opportunities for students to participate in intra mural sports events. We have worked with Cardiff University to provide opportunities for students from both institutions to participate in an inter university league structure operating during the academic week.

The provision of Support Services

Membership Services

This includes help and advice on academic issues, course representation and the provision of training and development courses that focus on enhancing the employability of students and which contributes to one of the key strategic aims of the University itself.

Clubs and Societies

The Students' Union promotes and supports a number of social and cultural societies which organise a range of trips, activities, events and social gatherings and are all run by students on a democratic basis.

Media

The Students Union utilises its website, facebook and twitter media services as the primary means of communicating with its membership. The website provides a vehicle for making sure students are aware of the services that the Students Union offers and can be used as a means of obtaining feedback on issues that may affect their day to day life at university.

The provision of Social Activities

Bars and shops

The Students' Union provides a number of cost competitive catering / bar operations, coffee shops and retail operations where students can relax and socialise.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Public benefit

The organisation's trustees confirm that they have had due regard to public benefit guidance published by the Charity Commission. Significant activities that we undertook during the year that demonstrate public benefit are set out on the following pages.

In respect of the provision of our on campus commercial operations, whilst they have continued to provide high quality catering, bar and social provisions the last year has proved to be very challenging partly down to external competition, partly down to the overall economic climate with less spend available to the student population and with an extended vacation period.

There has needed to be a continued focus on staff costs, profit margins and the performance of each individual operation to assess the overall level of subsidy that each requires.

From a retail perspective our Llandaff retail operation and our Llandaff Starbucks operation have both made significant positive contributions to the overall accounts and have been a major success not only in terms of the surplus they have generated but also in respect of the positive customer service feedback we have received.

Our links with City Centre operations were limited when compared to prior years, however we did re-establish a trading relationship with one city centre club, which has contributed to the revenue raised from this area. In respect of other commercial links, we have worked very closely with a private housing agency, which has generated revenue and provided a close link to the market and support in respect of advice and legislation.

From a representation perspective, the structure that we have established has continued to enhance our involvement in many aspects of University life. We have continued to develop an initiative in association with the Universities' Learning & Teaching Section called Student Led Teaching Fellowships, which recognises excellence in teaching.

This initiative commenced with the award to the London School of Commerce, a collaborative partner of the University and finished with the awards being the highlight of the Graduation Ceremonies at the Wales Millennium Centre in July.

We have continued to develop our Training & Development Initiative, provided high quality employability to students from across all Schools in the University, and closer links have been established with academic staff to identify School specific requirements leading for example to a full schedule of training courses being delivered to Cardiff School of Art & Design courses. A new development that we launched was the Cardiff Metropolitan University Award, which as part of our UMAX initiative recognises the achievements and commitment of students who have undertaken a certain level of work, volunteering and training activities.

Despite the challenging economic climate, the obvious continued pressure on student finances, it is testament to the effective performance of the Board of Trustees, the significant commitment and contribution of all members of staff and the effective financial monitoring systems that we have in place, that we have managed to deliver a surplus for the financial year.

The Students Union has participated in the Quality Assurance Agency audit of the University, submitting its own written submission on behalf of the student membership, and the audit outcome recognised the "good practice" of the Students Union in respect of its work with collaborative partners.

FINANCIAL REVIEW

Reserves policy

The board of trustees has adopted a policy on reserves which aims to increase the reserves over the next five years to achieve sufficient reserves to ensure services can continue to meet all statutory and legal commitments for a minimum of three months. This would equate to approximately £300,000. There are currently no free reserves.

Principal funding sources

Cardiff Metropolitan University has provided grant funding in the amount of £807,797 to support the services offered by the Students' Union.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2014

FUTURE DEVELOPMENTS

The Students Union has been successful in obtaining a final funding phase from the University to continue to develop activities through its UMAX initiative, which will contribute to improving the overall student experience. These plans include the continued development of the Job Shop so that in addition to providing voluntary, part time and full time opportunities for students it will increase its role as an agency for any work placements in the University itself. It will continue to work in conjunction with the Training & Development operation where the plans to enhance this function will include introducing more job specific training session and the introduction of a Global Award to operate alongside the Cardiff Metropolitan University Award.

We will also utilise the additional funding stream to recruit members of staff who will work on improving our stakeholder engagement, increase the number of volunteering opportunities and societies. We will also focus on providing a more comprehensive representation service for those students requiring support in academic matters.

In addition to these new services the Students Union plans to further develop its representation structure which will include the introduction of a post graduate representative within each school representative team. We will also be working more closely with academic staff to develop the use of the School specific activity fund to enhance the overall student experience.

We will continue to invest in our commercial operations with seeking to upgrade the facilities at both our sites to take advantage of the additional students that will be on both sites following the closure of the Howard Gardens site.

Working with the Director of Sport there will be a coordinated approach to increasing the opportunities for Llandaff students to participate in recreational and competitive sport. This will be achieved through the recruitment of a funded team of students acting as sport coordinators to promote increased involvement.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Cardiff Met Students' Union for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

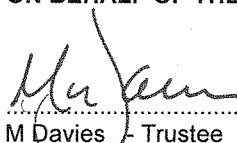
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

ON BEHALF OF THE BOARD:


.....
M Davies - Trustee

Date: 16.10.14

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CARDIFF MET STUDENTS' UNION AND SUBSIDIARY

We have audited the financial statements of Cardiff Met Students' Union and subsidiary for the year ended 30 June 2014 on pages eight to twenty one. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page five, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the FRC's website at www.frc.org.uk/apb/scope/private.cfm

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's and the group's affairs as at 30 June 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
CARDIFF MET STUDENTS' UNION AND SUBSIDIARY**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Julia Mortimer (Senior Statutory Auditor)
for and on behalf of Watts Gregory LLP
Chartered Accountants & Statutory Auditors
Elfed House
Oak Tree Court
Cardiff Gate Business Park
CARDIFF
County of Cardiff
CF23 8RS

Date: 20 October 2014

CARDIFF MET STUDENTS' UNION AND SUBSIDIARY

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 JUNE 2014

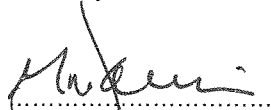
	Notes	Unrestricted Funds 2014 £	Restricted Funds 2014 £	Total Funds 2014 £	Total Funds 2013 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	512,797	351,253	864,050	833,312
Activities for generating funds	3	74,828	1,318	76,146	74,047
Investment income	4	6	-	6	5
Incoming resources from charitable activities					
Provision of recreational and leisure facilities	5	123,208	-	123,208	114,822
Provision of support services		44,693	52,500	97,193	516
Provision of social activities		1,051,218	-	1,051,218	1,020,206
Other incoming resources		3,501	-	3,501	1,036
Total incoming resources		1,810,251	405,071	2,215,322	2,043,944
RESOURCES EXPENDED					
Costs of generating funds					
Costs of activities for generating funds	7	15,768	-	15,768	15,047
Charitable activities					
Provision of recreational and leisure facilities	8	303,237	62,799	366,036	393,721
Provision of support services		251,464	92,893	344,357	199,345
Provision of social activities		1,179,379	241,931	1,421,310	1,357,835
Governance costs	10	18,072	-	18,072	16,981
Total resources expended		1,767,920	397,623	2,165,543	1,982,929
NET INCOME/(EXPENDITURE) FOR THE YEAR before transfers		42,331	7,448	49,779	61,015
Gross transfers between funds		-	-	-	-
Taxation on trading activities		(1,173)	-	(1,173)	(1,071)
Net income/(expenditure) for the year		41,158	7,448	48,606	59,944
RECONCILIATION OF FUNDS					
Total funds brought forward		(53,153)	38,052	(15,101)	(75,045)
TOTAL FUNDS CARRIED FORWARD		(11,995)	45,500	33,505	(15,101)

The notes form part of these financial statements

CONSOLIDATED AND CHARITY BALANCE SHEETS
AT 30 JUNE 2014

		2014	Group	2013	Charity	2013
	Notes	£	£	£	£	£
FIXED ASSETS						
Tangible assets	14	84,273	70,253	84,273	70,253	
Investments	15	-	-	4	4	
		84,273	70,253	84,277	70,257	
CURRENT ASSETS						
Stocks	16	33,289	34,778	33,289	34,778	
Debtors: amounts falling due within one year	17	75,929	58,110	107,121	80,110	
Cash at bank		117,368	91,470	91,137	80,850	
		226,586	184,358	231,547	195,738	
CREDITORS						
Amounts falling due within one year	18	(274,578)	(250,886)	(270,582)	(248,615)	
NET CURRENT LIABILITIES		<u>(47,992)</u>	<u>(66,528)</u>	<u>(39,035)</u>	<u>(52,877)</u>	
TOTAL ASSETS LESS CURRENT LIABILITIES		36,281	3,725	45,242	17,380	
CREDITORS						
Amounts falling due after more than one year	19	(2,776)	(18,826)	(2,776)	(18,826)	
NET LIABILITIES		<u>33,505</u>	<u>(15,101)</u>	<u>42,466</u>	<u>(1,446)</u>	
FUNDS	23					
Unrestricted funds:						
General fund		(11,995)	(53,153)	(3,034)	(39,498)	
Restricted funds		45,500	38,052	45,500	38,052	
NET LIABILITIES		<u>33,505</u>	<u>(15,101)</u>	<u>42,466</u>	<u>(1,446)</u>	

The financial statements were approved by the Board of Trustees on 16.10.14 and were signed on its behalf by:


M Davies - Trustee


J Barnett - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards, the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

The statement of financial activities (SOFA) and balance sheet consolidate the financial statements of the charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

Going concern

At 30 June 2014 the group had net current liabilities of £47,992. However the group has generated a regular surplus over the years and a further surplus is forecast for 2014/15 onwards. The trustees are therefore satisfied that the group will continue to operate as a going concern and the financial statements have been prepared on that basis.

Voluntary income

Voluntary income, including donations, gifts and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies it must be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

This includes capital grants.

Activities for generating funds

Incoming resources from activities for generating funds includes sponsorship, which is recognised over the life of the benefits accruing to the sponsor. It also includes hire income, which is recognised when the services are provided.

Investment income

Investment income is recognised on a receivable basis.

Incoming resources from charitable activities

Incoming resources from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions. This income is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income is deferred when the amounts received are in advance of the performance of the service or event to which they relate.

It is not the policy of the charity to show incoming resources net of expenditure.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

"Charitable expenditure" comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

"Governance costs" include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

"Support costs" are those costs that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. These costs have been allocated to activity cost categories on a basis consistent with the use of the resources.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

1. ACCOUNTING POLICIES – continued

Tangible fixed assets

Tangible fixed assets are initially recorded at cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Bar and shop fixtures and fittings	12.5% - 33.33% on cost
Office furniture and equipment	12.5% - 33.33% on cost
Computers	33.33% on cost

Investments

Fixed asset investments are stated at cost. Provision is made, where necessary, for any permanent diminution in value.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the Balance Sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

Pension costs and other post-retirement benefits

The Union participates in the Students' Union Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the Trustees on the advice of the Actuary. The Scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of the underlying assets and liabilities can be directly attributed to the Union. Under the terms of the FRSSSE, in these circumstances contributions are accounted for as if the Scheme were a defined contribution scheme based on actual contributions paid through the year.

The Union also participates in the National Union of Students Pension Scheme, a defined contribution scheme. Contributions payable to this pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Operating lease commitments

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

CARDIFF MET STUDENTS' UNION AND SUBSIDIARY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 JUNE 2014

2. VOLUNTARY INCOME

	2014 £	2013 £
Donations	50,000	79,250
Cardiff Metropolitan University Grant	807,797	752,797
Fundraising income	<u>6,253</u>	<u>1,265</u>
	<u>864,050</u>	<u>833,312</u>

The above grant received from Cardiff Metropolitan University is allocated as follows:

	2014 £	2013 £
General block grant	322,797	274,797
Sports development	-	24,000
Membership Services	-	50,000
Sports Cabinet	-	14,000
Athletic Union	150,000	110,000
Campus Centre	110,000	110,000
LTA Sports Scholarships	-	20,000
Activity fee	225,000	150,000
LED & IMS pilot study	<u>-</u>	<u>-</u>
	<u>807,797</u>	<u>752,797</u>

3. ACTIVITIES FOR GENERATING FUNDS

	2014 £	2013 £
Trading income – subsidiary	44,340	44,154
Sponsorships	4,693	1,500
Hire income	17,256	20,097
Minibus and car hire recharges	<u>9,857</u>	<u>8,296</u>
	<u>76,146</u>	<u>74,047</u>

4. INVESTMENT INCOME

	2014 £	2013 £
Bank interest receivable	<u>6</u>	<u>5</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 JUNE 2014

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

Activity		2014 £	2013 £
Provision of recreational and leisure facilities	Athletic Union income	62,090	56,316
	Clubs and Societies income	61,118	58,506
Provision of support services	Grants	52,500	-
	Membership	302	516
	Job shop agency income	44,391	-
Provision of social activities	Shop income	337,789	319,007
	Bar income	231,014	257,642
	Catering income	437,764	392,653
	Amusements income	8,412	12,835
	ENTS department income	36,239	38,069
		<u>1,271,619</u>	<u>1,135,544</u>

Grants received, included in the above, are as follows:

	2014 £	2013 £
HEFCW SEAP grant	50,500	-
Santander mobility scholarship grant	<u>2,000</u>	<u>-</u>
	<u>52,500</u>	<u>-</u>

6. RESULTS OF PARENT CHARITABLE COMPANY

The total incoming resources of the parent charitable company were £2,192,687 and net incoming resources were £43,912.

7. COSTS OF ACTIVITIES FOR GENERATING FUNDS

	2014 £	2013 £
Club nights	-	200
Freshers' Fayre	10,624	7,980
Commission	4,980	6,650
Finance costs and other charges	126	81
Other costs	<u>38</u>	<u>136</u>
	<u>15,768</u>	<u>15,047</u>

8. CHARITABLE ACTIVITIES COSTS

	Direct costs £	Support costs (See note 9) £	Totals £
Provision of recreational and leisure facilities	300,417	65,619	366,036
Provision of social activities	284,109	60,248	344,357
Provision of support services	1,261,642	159,668	1,421,310
	<u>1,846,168</u>	<u>285,535</u>	<u>2,131,703</u>

9. SUPPORT COSTS

	Staff costs £	Other costs £	Depreciation £	Totals £
Provision of recreational and leisure facilities	59,197	6,422	-	65,619
Provision of support services	60,248	-	-	60,248
Provision of social activities	63,858	93,232	2,578	159,668
	<u>183,303</u>	<u>99,654</u>	<u>2,578</u>	<u>285,535</u>

Support costs are allocated to each of the charitable activities based on an estimate of the time spent on each of these activities.

10. GOVERNANCE COSTS

	2014 £	2013 £
Staff costs	12,834	12,173
Auditors' remuneration – parent only	4,238	3,569
Audit fee for subsidiary	1,000	1,239
	<u>18,072</u>	<u>16,981</u>

11. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2014 £	2013 £
Auditors' remuneration	4,238	3,569
Audit fees – subsidiary	1,000	1,239
Depreciation – owned assets	21,332	18,122
Depreciation – assets on hire purchase contract and finance leases	<u>2,925</u>	<u>2,925</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

Trustees who are elected to the roles of President and Vice President are remunerated for their services on an annual basis.

During the year, remuneration paid in respect of these roles were as follows:

Name	Position	Amount
R. Foster	President	£16,315
C Bees	Vice-President	£14,452

During the period, M Davies received a gross salary of £64,852 (2013: £58,723) and employers pension contributions of £6,466 (2013: £5,721) (a commercial rate for the role of Chief Executive Officer).

During the period student representative fees totaling £12,000 were paid to 5 trustees (2013: £15,000 were paid to 6 trustees).

A balance of £900 was owed to S Thixton for unpaid student representative fees at 30 June 2013. There were no balances due to trustees at 30 June 2014.

The above payments have been made in accordance with Section 5.4 of the charity's Memorandum and Articles of Association.

Trustees' expenses

Three trustees received a reimbursement of travel and subsistence expenses totaling £4,001 during the year ended 30 June 2014 (2013: £1,373 for 6 trustees).

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 JUNE 2014**13. STAFF COSTS**

	2014	2013
	£	£
Wages and salaries	737,099	641,242
Social security costs	47,393	39,535
Pension costs	<u>27,338</u>	<u>25,622</u>
	<u>811,830</u>	<u>706,399</u>

The average monthly number of employees during the year was as follows:

	2014	2013
Average number of monthly employees	32	30
Average number of monthly employees	<u>56</u>	<u>41</u>
Average number of monthly employees	<u>88</u>	<u>71</u>

During the year ended 30 June 2014 the average full time equivalent number of staff employed was 50 (2013: 43).

The number of employees whose emoluments amounted to a rate of over £60,000 during the year was as follows:

	2014	2013
	No	No
£60,000 - £70,000	1	-
Pension contributions	£6,466	-

14. TANGIBLE FIXED ASSETS – Group and Charity

	Bars & Shops fittings £	Office fixtures & fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 July 2013	99,260	8,862	11,699	10,456	130,277
Additions	<u>36,657</u>	<u>-</u>	<u>-</u>	<u>1,620</u>	<u>38,277</u>
At 30 June 2014	<u>135,917</u>	<u>8,862</u>	<u>11,699</u>	<u>12,076</u>	<u>168,554</u>
DEPRECIATION					
At 1 July 2013	42,362	4,172	5,119	8,371	60,024
Charge for year	<u>18,754</u>	<u>1,140</u>	<u>2,925</u>	<u>1,438</u>	<u>24,257</u>
At 30 June 2014	<u>61,116</u>	<u>5,312</u>	<u>8,044</u>	<u>9,809</u>	<u>84,281</u>
NET BOOK VALUE					
At 30 June 2014	<u>74,801</u>	<u>3,550</u>	<u>3,655</u>	<u>2,267</u>	<u>84,273</u>
At 30 June 2013	<u>56,898</u>	<u>4,690</u>	<u>6,580</u>	<u>2,085</u>	<u>70,253</u>

14. TANGIBLE FIXED ASSETS – Group and Charity - continued

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

vehicles	Motor
	£
COST	
At 1 July 2013	<u>11,699</u>
DEPRECIATION	
At 1 July 2013	5,119
Charge for the year	<u>2,925</u>
At 30 June 2014	<u>8,044</u>
NET BOOK VALUE	
At 30 June 2014	<u>3,655</u>
At 30 June 2013	<u>6,580</u>

15. FIXED ASSET INVESTMENTS – Charity

	Shares in group undertakings £
MARKET VALUE	
At 1 July 2013 and 30 June 2014	<u>4</u>
NET BOOK VALUE	
At 30 June 2014	<u>4</u>
At 30 June 2013	<u>4</u>

There were no investment assets outside the UK.

The charity holds 100% of the share capital of Futura Marketing and Promotions Limited, a company registered in England and Wales, primarily to carry out trading activities.

16. STOCKS – Group and Charity

	2014	2013
	£	£
Stocks	<u>33,289</u>	<u>34,778</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 JUNE 2014

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group 2014 £	Group 2013 £	Charity 2014 £	Charity 2013 £
Trade debtors	51,395	31,666	44,652	30,519
Other debtors	207	576	207	576
Amounts due from group undertakings	-	-	38,694	25,987
Prepayments and accrued income	24,327	23,028	23,568	23,028
VAT	-	2,840	-	-
	<u>75,929</u>	<u>58,110</u>	<u>107,121</u>	<u>80,110</u>

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group 2014 £	Group 2013 £	Charity 2014 £	Charity 2013 £
Bank loan	12,500	12,500	12,500	12,500
Hire purchase	2,438	2,231	2,438	2,231
Trade creditors	150,777	147,038	150,777	147,038
Social security and other taxes	11,447	11,151	11,447	11,151
VAT	4,065	10,505	3,768	10,505
Other creditors	55,186	31,939	55,186	31,939
Accruals and deferred income	36,992	34,451	34,466	33,251
Corporation tax - subsidiary	1,173	1,071	-	-
	<u>274,578</u>	<u>250,886</u>	<u>270,582</u>	<u>248,615</u>

Included within Accruals and deferred income above is the following deferred income:

	2014 £	2013 £
Cardiff Metropolitan University grant income	9,167	9,167
Graduation ball	35	6,707
Private hire bookings	3,204	2,375
Other advance funding	<u>3,679</u>	<u>5,506</u>
	<u>16,085</u>	<u>23,755</u>

The deferred income relates to monies received in advance of the period or events to which they relate.

19. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR – Group and charity

	2014 £	2013 £
Bank loan	1,296	14,836
Hire purchase	1,480	3,990
	<u>2,776</u>	<u>18,826</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 JUNE 2014**20. SECURED DEBTS – Group and Charity**

	Charity 2014 £	Charity 2013 £
Hire purchase contracts	<u>3,918</u>	<u>6,221</u>

21. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year:

	2014 £	2013 £
Expiring:		
Within one year	-	3,361
Between one and five years	11,439	8,407
In more than five years	<u>110,000</u>	<u>110,000</u>
	<u>121,439</u>	<u>121,768</u>

Included within the above is £110,000 in respect of land and buildings due > 5 years.

22. PENSION COMMITMENTS

The Union participates in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 accruing on a Career Average Revalued Earnings (CARE) basis. With effect from 30 September 2011 the scheme closed to future accrual.

The most recent Valuation of the Scheme was carried out as at 30 June 2013 and showed that the market value of the Scheme's assets was £80,910,623 with these assets representing 52% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an ongoing funding basis amounted to £73,849,000.

The assumptions which have the most significant effect upon the results of the valuation are those relating to the rate of return on investments and the rates of increase in salaries and pensions.

The following assumptions applied at 30 June 2013: -

- The investment return would be 6.1% per annum before retirement and 4.1% per annum after retirement.
- Pensions accruing on the CARE basis would revalue at 3.6% per annum.
- Present and future pensions would increase at rates specified by scheme rules with appropriate assumptions where these are dependent on inflation.

The 2013 valuation recommended a monthly contribution requirement by each Union expressed in monetary terms intended to clear the ongoing funding deficit over a period of 17 years and will increase by at least 5% each year. These contributions also include an allowance for cost of the ongoing administrative and operational expenses of running the Scheme. These rates applied with effect from 1 October 2014 and will be formally reviewed following completion of the next valuation due with an effective date of 30 June 2016. Surpluses or deficits which arise at future valuations will also impact on the Union's future contribution commitment. In addition to the above contributions, the Union also pays its share of the scheme's levy to the Pension Protection Fund.

The total contributions paid into the scheme by the Union in respect of eligible employees for the year ended 30 June 2014 amounted to £12,894 which are all deficit contributions (2013: £13,369 including funding deficit contributions). At the year end there were outstanding contributions of £Nil (2013: £Nil).

The Union also participates in the National Union of Students Pension Scheme, a defined contribution scheme. During the year ended 30 June 2014 the Union contributed a total of £14,444 into the scheme (2013: £12,253). At the year end there were outstanding contributions of £Nil (2013: £Nil).

23. MOVEMENT IN FUNDS

	At 1/7/13 £	Net movement in funds £	Transfers between funds £	At 30/6/14 £
Unrestricted funds				
General fund	(53,153)	41,158	-	(11,995)
Restricted funds				
Sports Scholarships	10,000	(10,000)	-	-
Media bursary fund	750	(750)	-	-
Student Engagement Initiatives fund	2,719	(81)	-	2,638
Fee Implementation Plan fund	24,583	14,100	-	38,683
HEFCW SEAP fund	-	4,179	-	4,179
	<u>38,052</u>	<u>7,448</u>	<u>-</u>	<u>45,500</u>
TOTAL FUNDS	<u>(15,101)</u>	<u>48,606</u>	<u>-</u>	<u>33,505</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended (incl. tax) £	Movement in funds £
Unrestricted funds			
General fund	1,810,251	(1,769,093)	41,158
Restricted funds			
Clubs and societies	7,571	(7,571)	-
Rental lease	110,000	(110,000)	-
Sports Scholarships	-	(10,000)	(10,000)
Media bursary fund	-	(750)	(750)
Student Engagement Initiatives fund	10,000	(10,081)	(81)
Fee Implementation Plan fund	225,000	(210,900)	14,100
HEFCW SEAP fund	50,500	(46,321)	4,179
Mobility Scholarship fund	<u>2,000</u>	<u>(2,000)</u>	<u>-</u>
	<u>405,071</u>	<u>(397,623)</u>	<u>7,448</u>
TOTAL FUNDS	<u>2,215,322</u>	<u>2,166,716</u>	<u>48,606</u>

Clubs and Societies

Funding from sponsorship and fundraising was given specifically to fund Clubs and Societies.

Rental lease

Grant funding was kindly received from Cardiff Metropolitan University to cover the rental lease costs for the Campus Centre, Cyncoed.

Sports Scholarships

Grant funding was received from Cardiff Metropolitan University towards supporting student scholarships.

Media bursary fund

Donation from Cardiff Metropolitan University alumni towards media work.

Student Engagement Initiatives fund

Funding from Cardiff Metropolitan University to support a joint initiative to develop student involvement in identifying academic excellence.

Fee Implementation Plan fund

The Fee Implementation Plan has been established in agreement with the University to fund specific initiatives through the Students Union that enhance the overall student experience; contributing to the employability and workplace skills of our students through a world class Job Shop and Training & development programme, and providing an enhanced range of social, sporting and cultural activities to supplement their academic experience

23. MOVEMENT IN FUNDS - continued

HEFCW SEAP fund

Grant awarded via Cardiff Metropolitan University from the Welsh Government for administration of the establishment of a student internship programme run by the Student Union.

Mobility Scholarship fund

Grant awarded to the Student Union for travel costs incurred for the vice president of the Union to attend a conference in Boston.

24. ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS

	Restricted funds £	Unrestricted funds £	Total £
Fund balances at 30 June 2014 are represented by:			
Tangible fixed assets	-	84,273	84,273
Current assets	54,917	171,669	226,586
Current liabilities	(9,417)	(265,161)	(274,578)
Long term liabilities	-	(2,776)	(2,776)
Total net assets	45,500	(11,995)	33,505

25. SUBSIDIARY COMPANY

During the year the charity owned 100% of the issued ordinary share capital of Futura Marketing and Promotions Limited, a company registered in England and Wales. The subsidiary was used for non-primary purpose trading activities. All activities have been consolidated on a line by line basis in the SOFA.

A summary of the results of the subsidiary for the year is shown below:

	£
Turnover	44,340
Cost of sales	(15,604)
Gross profit	28,736
Administrative expenses	(26,250)
	2,486
Other operating income	3,375
OPERATING PROFIT	5,861
Interest receivable and similar income	6
	5,867
Taxation	(1,173)
Net profit	4,694
The aggregate of the assets, liabilities and funds was:	
Assets	33,733
Liabilities	(42,690)
Funds	(8,957)

26. ULTIMATE CONTROLLING PARTY

The charity is controlled by the trustees. No one party has control of the charity.

27. COMPANY LIMITED BY GUARANTEE

The charity is a company limited by guarantee. Each member has agreed to contribute £1 in the event of a winding up.