

SU VIDEOGRAPHER & EDITOR ASSISTANT

Who We Are

We are Cardiff Met Students' Union (SU). We are a student membership organisation, and we represent around 13,000 students at Cardiff Metropolitan University. We aim to support and empower students by representing your views and providing a range of services, events, and activities to enhance your university experience.

We're seeking to recruit an SU Videographer & Editor Assistant to help our Head of Communications, Design & Digital on our SU Communications and SU Marketing output. You'll assist in producing video content for our social media platforms, website and TV screens in the forms of videography along with post production video editing. You'll work closely with the Communication, Design and Digital Team on diversifying our content creation.

Role Details

- Situated within the Cyncoed SU office. Llandaff SU office occasionally.
- Work with the Head of Communications, Design & Digital focussing on producing and editing videography for social media.
- Hourly rate - £14.24 Inclusive of holiday pay.
- 0-hour contract. As and when required throughout the academic year. Flexible working approach around your studies.
- Duration of the 2026-27 academic year.

Key Responsibilities

- Produce quality videography for the social media platforms, website & TV screens.
- Post production editing of videography.
- Promote awareness of all SU activity and liaise with relevant staff.
- Covering a variety of SU activity throughout the year including but not limited to Events, Campaigns, Sports, Societies, Student Life, commercial.
- Ensuring uniform tone of content abiding by the brand guidelines.

Skills Needed

- A passionate interest in videography, social media and marketing.
- Proficient in video editing software (e.g. Adobe Premier Pro and After Effects).
- Taking initiative and being proactive within the role.
- Up to date in the latest social media trends, with a creative mindset.
- Have self-determination and strong work ethic to achieve targets set.
- Flexible approach to varying work demands provided.
- Positive attitude and a proactive approach to tasks.
- The ability to work effectively as part of a team.

Please note that we have base level camera equipment available to use within the role. We would prefer if candidates use their own equipment if possible.

How to apply?

Please send a CV, cover letter and portfolio / examples of your work to Carwyn Thomas, Head of Communications, Design & Digital at cthomas2@cardiffmet.ac.uk

This position is open to Cardiff Met students only.

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.